

Viota & Associates CPA LLC

(787) 296-9060 | mforteza@viotacpa.com

Invoice #:
202400267Invoice Date
04/29/2024Page
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Bill To:

OFFICE OF THE FPM, LLC1225 AVENIDA JUAN PONCE DE LEON
SAN JUAN, PR 00907

Please pay by

04/29/2024

Invoice Total

\$1,031.25

For professional service rendered as follows:

Accounting Services - 8.25 hours @ 125 per hour

Date	Staff	Activity	Hours	Units
04/09/24	Forteza, Maria	Accounting Services ACH Vendor Payment - February services (1 of 2)	0.75	
04/10/24	Forteza, Maria	Vendor ACH payments 2 of 2. Professional Services withholding deposit.	0.75	
04/16/24	Forteza, Maria	Accounting Services ACH Vendor payments - February 2024 Expenses	0.50	
04/16/24	Roque, Andrea	Preparation Quarterly Return - Professional Services 03/31/2024	0.25	
04/16/24	Malave, Adianis	Accounting Services Download Services and Travel Invoices to Dropbox , Review Services Invoices and Travel Expenses, calculated withholdings, invoices in Excel and Sage, Bank Reconciliation January, February and March 2024.	6.00	
Total Amount				1,031.25

Invoice Total

\$1,031.25

Additional information

Invoices are due upon receipt. Your prompt payment is appreciated.